



Instructor: Nathan Galster

Office: Language Building, 5th Floor, Office 521

Office Hours: By Appointment

Email: nathan.galster@hotmail.com

Textbook: None (Readings and Materials provided by Instructor)

Points:

- 30% Homework and Classwork
- 20% Mid-term Group Presentation
- 40% Research Essay
- 10% Individual Presentation of Research

Due Dates

Mid-term Presentation

TBD: _____

Research Essay

TBD: _____

Individual Presentation

TBD: _____

Letter Grades

A+ 100-97	A 96-94	A- 93-90
B+ 89-87	B 86-84	B- 83-80
C+ 79-77	C 76-74	C- 73-70
D+ 69-67	D 66-64	D- 63-60
F = 59 and lower		

***Relative Evaluation:** A Grade: 40% / B Grade or Below: 60 %

Attendance

- Late to Class 3 times = Minus 1 mark for attendance
- Each missed Class = Minus 1 mark for attendance
- 8 absent/missed Classes = "F" (Failed class)
- All excused absences require written notice and documents

Class Rules

C.R.E.W. – we all need to work together to get the job done

Communicate

Respect

English

Work

Academic Writing and Study Skills

<u>Classwork and Homework</u>	<u>30</u>
Attendance	10
Reading Assignment 1	5
Reading Assignment 2	5
Reading Assignment 3	5
Article Review (Summary/Abstract)	5
<u>Mid-Term Project</u>	<u>20</u>
Preparation Work (Outline, Defence)	5
Group Essay	5
Group Presentation	10
<u>Final: Research Essay</u>	<u>40</u>
Research Task 1 (Preliminary Questions)	5
Research Proposal	5
Essay Outline	5
First Draft	5
Final Draft	20
<u>Final: Individual Presentation</u>	<u>10</u>
Presentation of Research Results	10
<u>Total</u>	100

Academic Writing and Study Skills

In this course, students will practice and improve skills related to:

Research Essay Writing

- **Intro:** Research essay format, structure, and style
- **Topic Selection & Analysis:** Writing Project Overview
- **Essay Introductions:** function, structure, and content
- **Body (aka Support) paragraphs:** function, structure, and content
- **Conclusion paragraphs:** function, structure, and content
- **Referencing & Citation:** essential components

Research Practice

- **Preliminary research:** i.e. to build a knowledge base of the selected topic/issue.
- **Finding credible sources:** differentiating credible from non-credible sources
- **Focused research:** i.e. to find specific types of information (key word search, document type search, specific data search, etc.)

Statement of Student Responsibility

Student Responsibilities

To be successful in this class, students should develop professionalism and responsibility by working in teams, completing work outside of class, finding resources, adapting to different teaching styles and being accountable for their actions pertaining to participation points. They should also develop independence by actively seeking answers to their problems before they become bigger issues.

초급/중급 교양영어> 교과목 수강 학생들을 위한 필수 참조사항 본 수업의 성공적 이수를 위해 수강생 여러분들은 학생으로서의 프로의식과 책임감을 가지고 팀워크, 과제하기, 공부자료 찾기, 다양한 수업방식에 잘 적응하기, 수업참여도 점수와 관련 책임 있게 행동하도록 기대됩니다. 아울러 자립심도 길러 문제가 생길 경우 그 해결책을 적극적으로 찾아 더 큰 문제가 되지 않도록 노력해야겠습니다. 이 수업을 통해 한 학기 동안 그리고 앞으로도 즐겁고 유익한 영어공부로 이어지기를 바랍니다.